

Erie DJ Company – Wedding Planning Guide

General Information

Bride's Name: _____ Phone: _____ Email: _____

Groom's Name: _____ Phone: _____ Email: _____

Event Date: _____ Event Location: _____

Venue Address: _____

Contact Person at Venue: _____ Phone: _____

Banquet Room Name: _____ Time DJ Can Set Up: _____

Time Guests Will Arrive: _____ Time Bride & Groom Arrive: _____

Reception Start Time: _____ Reception End Time: _____ Estimated Number of Guests: _____

DJ Attire: _____ Wedding Colors: _____

To Help Us Choose Music.....How Old is the Bride? _____ **How Old is the Groom?** _____

Bride's Favorite Song / Artist of All Time (as of today): _____

Groom's Favorite Song / Artist of All Time (as of today): _____

How Interactive Do You Want Your DJ? Just Play Music - Basic Announcements - Super Outgoing on Mic

How Often Will the Bride & Groom Be on the Dancefloor? Slow Songs Only - Barely - Somewhat - All Night

Do Your Guests Like to Dance? Not Much - Somewhat - Packed Dance Floor All Night

What Age Range of Your Guests Do You Expect to Be Dancing the Most? _____

Do you want your DJ to take music requests? Yes No

Will the DJ have a dinner provided? Yes No

Will the DJ have access to soft drinks & water? Yes No

Vendor Information

Wedding Planner: _____ Phone: _____

Day of Coordinator: _____ Phone: _____

Photographer: _____ Phone: _____

Videographer: _____ Phone: _____

Transportation: _____ Phone: _____

Caterer: _____ Phone: _____

Other: _____ Phone: _____

Ceremony Planning Guide

(Please only complete this page if Erie DJ Company is providing sound for your wedding ceremony).

Time Guests Will Arrive: _____ **Start Time:** _____ **End Time:** _____

Ceremony Location: _____

Rain Location: _____

Officiant Name: _____

Guest Arrival / Prelude Music:

- _____ Classical (Piano, Orchestra, Instrumentals, etc.)
- _____ Easy Listening (Bruno Mars, John Legend, Jack Johnson, Jason Mraz, Michael Bublé, etc.)
- _____ Today’s Hits Acoustic Love Songs (Ariana Grande, Ed Sheeran, Justin Bieber, Maroon 5, etc.)

Bridal Party / Parents Song: _____
(Song played as the bridal party and/or parents walk down the aisle)

Bride Processional Song: _____
(Song played as the bride walks down the aisle)

Recessional Song: _____
(Song played as the couple exits after the ceremony)

Ceremony Notes/Ideas:

Bridal Party Information – For Grand Introduction

Grandparents Entrance: None - Standing - Walking In

Parents Entrance: None - Standing - Walking In

Bridal Party Entrance: (Y or N) Artist / Song: _____ **Style:** _____

Bride & Groom Entrance: (Y or N) Artist / Song: _____

Grandparents of the Groom: _____

Grandparents of the Bride: _____

Parents of the Groom: _____

Parents of the Bride: _____

Ringbearer: _____

Flower Girl(s): _____

Bridesmaid 6: _____

Groomsman 6: _____

Bridesmaid 5: _____

Groomsman 5: _____

Bridesmaid 4: _____

Groomsman 4: _____

Bridesmaid 3: _____

Groomsman 3: _____

Bridesmaid 2: _____

Groomsman 2: _____

Bridesmaid 1: _____

Groomsman 1: _____

Maid / Matron of Honor: _____

Best Man: _____

Bride & Groom: _____

(write down the way you want to be introduced as a wedded couple)

Reception Information

Toast 1: (Y or N) Toast by: _____

Toast 2: (Y or N) Toast by: _____

Toast 3: (Y or N) Toast by: _____

Blessing: (Y or N) Blessing by: _____

Dinner Start Time: _____ **Style:** _____ **Bar Open?** (Y or N) **DJ Release Tables?** (Y or N)

Cake Cutting: (Y or N) Song: _____

Bride & Groom Dance: (Y or N) Song: _____

Bride & Father Dance: (Y or N) Song: _____

Groom & Mother Dance: (Y or N) Song: _____

First Dance / Parents Dances Song Duration: _____

First Dance Song of the Night: _____

Bouquet Toss: (Y or N) Song: _____

Garter Removal: (Y or N) Song: _____

Garter Toss: (Y or N) Song: _____

Garter Placement: (Y or N) Song: _____

Dollar Dance: (Y or N) **Money Collector:** _____

Anniversary Dance: (Y or N) Song: _____

Names & Years of Longest Married Couple: _____

Last Dance of the Evening: _____

Did you book uplighting or would you like add it? Booked - Add On - Not Interested

Uplighting Color: _____

Reception Notes / Ideas:

Music Selection

Cocktail Hour: (Select all that apply.)

- ☐ **Classic Rock Hits** (Tom Petty, AC/DC, Van Morrison, Phil Collins, Creedence Clearwater Revival, etc.)
- ☐ **Country Hits** (Dan + Shay, Florida Georgia Line, Kenney Chesney, Morgan Wallen, Rascal Flatts, etc.)
- ☐ **Oldies / Disco / Funk** (Earth Wind & Fire, Hall & Oates, Michael Jackson, Prince, Stevie Wonder, etc.)
- ☐ **Today's Hits / Chill EDM** (Ed Sheeran, Calvin Harris, Chainsmokers, Marshmello, Post Malone, etc.)

Dinner Music: (Select all that apply.)

- ☐ **Same as Above**
- ☐ **Easy Listening** (Bruno Mars, John Legend, Jack Johnson, Jason Mraz, Michael Bublé, etc.)
- ☐ **Folk / Indie / Pop** (Hozier, Noah Kahan, Tyler Childers, Taylor Swift, Zach Bryan, etc.)
- ☐ **Instrumental Jazz**
- ☐ **Sinatra / Bublé** (Bobby Darin, Dean Martin, Ella Fitzgerald, Louis Armstrong, Nat King Cole, etc.)

Dancing:

- ☐ **70's** (Kool & The Gang, Earth Wind & Fire, Temptations, Bee Gees, Sister Sledge, etc.)
- ☐ **80's** (Diana Ross, Donna Summer, Michael Jackson, Madonna, Whitney Houston, etc.)
- ☐ **90's** (Backstreet Boys, Mariah Carey, Salt-N-Pepa, Spice Girls, Will Smith, etc.)
- ☐ **2000's** (Beyonce, Britney Spears, Nelly, Usher, Justin Timberlake, *NSYNC, etc.)
- ☐ **2010's** (Adele, Rhianna, Colbie Caillat, LMFAO, Rihanna, Justin Bieber, Pink, etc.)
- ☐ **Alternative / Punk** (blink-182, Bowling For Soup, Green Day, Lit, Weezer, etc.)
- ☐ **Country** (Alan Jackson, Florida Georgia Line, Dierks Bentley, Tim McGraw, Luke Bryan, etc.)
- ☐ **Classic Rap / Hip Hop** (50 Cent, Notorious B.I.G, Snoop Dogg, Dr. Dre, 2pac, etc.)
- ☐ **Disco** (Bee Gees, Earth Wind & Fire, KC and The Sunshine Band, Donna Summer, etc.)
- ☐ **Electronic / Dance** (Calvin Harris, Avicii, David Guetta, The Chainsmokers, etc.)
- ☐ **Line Dances** (Electric Slide, Cha Cha Slide, Cupid Shuffle, Wobble, etc.)
- ☐ **Pop / Dance** (Ariana Grande, Justin Timberlake, Meghan Trainor, Beyoncé, etc.)
- ☐ **Rock n Roll** (AC/DC, Metallica, Eagles, Queen, Lynyrd Skynyrd, Pink Floyd, etc.)
- ☐ **Top 40 Rap / Hip Hop** (DJ Khaled, Drake, Flo Rida, Pitbull, Nicki Minaj, Cardi B, etc.)
- ☐ **Top Hits** (Billboard Hit Music Charts, Trending Music, Popular Hit Requests, etc.)
- ☐ **Wedding Classics** (Shout, Twist, Love Shack, Brick House, Celebration, etc.)

Please list below all **MUST PLAY** songs for your reception. Feel free to list your favorite Artists/Groups too!

Please list below all music or types of music you **DO NOT** want to hear at your reception.
